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SIIHA SAIDA

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Cheyenne River Sioux Tribe

Cultural Preservation Office

Tribal Archives

98 S. Willow St. P.O. Box 590 Eagle Butte, S.D. 57625 • Phone: (605) 964-7554 Fax: (605) 964-7552

I own (or have legal authority over) the materials described below and voluntarily give them to the Cheyenne River Sioux Tribe Cultural Preservation Tribal Archives (CRST CPO) as a donation.

It is distinctly understood that the purpose and intention of this gift is to transfer and grant all such rights, title, and interest (including but not limited to, property rights and copyrights) I possess in these materials to the CRST CPO Tribal Archives. I understand that the CRST CPO Tribal Archives will make these materials publicly accessible. I give consent to the CRST CPO Tribal Archives to digitally reformat the collection or migrate existing digital content to new technical environments as appropriate for preservation and/or access purposes.

In the event that I, my heirs, or my designees donate additional property I own or in my possession which I have legal authority, to the CRST CPO Tribal Archives in the future, title to the donated items shall pass to the CRST CPO Tribal Archives upon their delivery, and all of the provisions of this instrument of gift shall apply.

The Tribal Archives may use its discretion to dispose of material inappropriate for its collections, unless signed below.

Material Being Donated:

Donated By:

Telephone: _____

Email: _____

SIGNATURES:

Signature of Donor

Date

Received by:

Cultural Preservation Staff

Date

With the exception of duplicates; empty binders, folders, covers, and picture frames; and publications neither by or about the collection creator, which will be disposed of by the CRST Tribal Archives, other material in the donation not retained by the CRST Tribal Archives shall first be offered to the donor by registered letter. If the donor is deceased, does not respond to the letter within 90 days, or declines to receive the materials, the Center may dispose of them.



**CHEYENNE RIVER SIOUX TRIBE
CULTURAL PRESERVATION OFFICE TRIBAL ARCHIVES**

Accession / Deaccession Form

Steward Item: _____

Mailing Address: _____

City, State, & Zip: _____

Phone #: (____) _____ Email: _____

Collection Type (Check One): Artifact Audio/Video Manuscript Photo(s)

Maps Blueprints Journals Ledgers Memorials Posters Plans

Exhibits Drawings Funerary Items Human Remains Female

Male

Unknown

Name and Address of Person delivering item if not the Owner and Relationship to Owner:

Name: _____

Mailing Address: _____

City, State & Zip: _____

Phone #: (____) _____ Email: _____

Who received item / Date if known? _____

Description of Item(s): _____

Who, what, when, where did the person acquire the item(s) _____

The CRST Cultural Preservation Office will exercise the same care and safekeeping as items owned by the Cheyenne River Sioux Tribe. I hereby release the Item(s) described above, to the Cheyenne River Sioux Tribe Cultural Preservation Office.

Releasor signature / Date

Receiver signature / Date

C.R.S.T. Chairman Signature / date

Staff Use Only

Entry Log # _____

Year: _____

Staff: _____

Accession #: _____

Deaccession #: _____



**Cheyenne River Sioux Tribe
Cultural Preservation Office Tribal Archives
Donor Form**

Owner of Item: _____

Mailing Address: _____

City, State, & Zip: _____

Phone #: (____) _____ Email: _____

Collection Type (Check One): Artifact Audio/Video Manuscript Photos Maps Blueprints Journals
 Ledgers Memorials Posters Plans Exhibits Drawings

Name and Address of Person delivering item if not the Owner & Relationship to Owner:

Name: _____

Mailing Address: _____

City, State & Zip: _____

Phone: (____) _____ Email: _____

Who Created the Item/ Date if Known?

Description of Item(s):

How did the person acquire the item(s)?

Items on deposit may be reclaimed at any time by the owner with advance notice to the Cheyenne River Sioux Tribe Cultural Preservation Office. The CRST Cultural Preservation Office will exercise the same care and safekeeping as items owned by the Cheyenne River Sioux Tribe according to the NAGPRA Act. I hereby release the item(s) described above, to the Cheyenne River Sioux Tribe Cultural Preservation Office.

Signature/ Date

Cultural Preservation Office Representative/ Date

Witness/ Date

Staff Use Only
Entry Log# _____
Year: _____
Staff: _____